



## SAN DIEGO HEARTBREAKERS DISTRICT / NATIONAL DECLARATION



### **22.0 GENERAL INFORMATION**

- 22.1 Teams must belong to a Member Association of CAHA in order to be eligible to participate in State, District or National Championships.
- 22.2 **Team Contacts:** By September 1st of each season, all teams must submit contact information, including name, address, e-mail address, telephone number, fax number of the Head Coach and Team Manager of each team to the CAHA chair of the Girls'/Women's committee. Failure to submit required information by this deadline may result in disqualification of the team from post-season participation.
- 22.3 All women's teams planning to participate in the District and National Tournaments shall indicate their intention **no later than October 1<sup>st</sup>** of the current playing season. The declaration form must be requested from the Pacific District Girls and Women's Representative. Any changes required after that date shall be granted only upon a written showing of good cause, and with the permission of the Pacific District Board of Directors.
- a) The form once completed, is emailed to Pacific District Girls and Women's Representative and a hard copy is sent to the CAHA chair of the Girls'/Women's committee along with the team deposit check.
  - b) For purposes of CAHA, Pacific District and USA Hockey Championships, a Women's Senior B team may not drop to Women's C after December 1 of the current playing.
- 22.4 **Deposit:** A one-thousand-dollar (\$1,000.00) deposit or such higher amount that may be required by the Pacific District must also be submitted with the USA Hockey team roster (Form 1-T) prior to October 1 of the current playing season. This deposit shall be applied toward any California State or USA Hockey Pacific District Women's B or C tournament fees. If a team subsequently drops from the Senior B, or C classification after December 1, the deposit shall be forfeited. Please note, if you are the only team in your division from the district, you will not be eligible to drop without facing serious sanctions and fines for both the team/club/state affiliate and the district.
- a) Make check payable to CAHA and send to the CAHA Girls'/Women's Chair.
- 22.5 In order to be eligible for CAHA, Pacific District or National playoffs, all Member Associations must register Women's Senior A, B or C teams with CAHA and USA Hockey through the USA Hockey Associate registrar by December 1st of the current playing season. The USA Hockey Roster (Form 1-T) is to be submitted with complete coaching and bench personnel information.
- a) Teams formed and certified prior to the September 1 season start may have games played in August counted toward fulfilling the 14/10 women's requirement, with approval of the district registrar.
- 22.6 **Tryout Dates:** Tryouts may begin no earlier than May 15th per CAHA rule 7.14

### **23.0 TEAM ROSTER REGISTRATION**

- 23.1 All individual players, coaches and managers must be listed on the Official Team Registration/Roster (USA Form 1-T). Additions and deletions shall be submitted on supplemental rosters.
- 23.2 **PLAYERS:** All names (player, coach, and manager) must be complete names; the use of nicknames or initials is not allowed.
- a) Player's names on the roster should match the name on the player's birth certificate.
  - b) Player's whose names do not match their birth certificate must provide documentation of a legal name change with the birth certificate (such as a marriage license).

- 23.3 **COACHES:** All coaches allowed on the bench during games shall appear on the team's roster as follows:
- a) A single coach must be designated as "Head Coach" on the roster. No other person may be designated as Head Coach if the rostered Head Coach is present on the bench.
  - b) All other coaches shall be marked as Assistant Coach on the roster.

23.4 **MANAGERS:** A manager is required for all rosters.

23.5 **FOREIGN PLAYER REGISTRATION:** Any player who is not a US citizen is required to comply strictly with the Rules and Regulations set out in the USA Hockey Guidebook with regard to the eligibility of non-citizens. (AS A GUIDELINE ONLY, a non-US Citizen is eligible to participate on a team playing for the National Championship if she is a legal resident of this country as determined by the Rules and Regulations of the US Immigration and Naturalization Service. This eligibility must be in place by December 31 of the playing season).

## **24.0 PRELIMINARY ROSTERS**

24.1 **Preliminary Rosters:** All women's rosters must be submitted to the Pacific District Associate Registrar prior to participation in any sanctioned game, scrimmage, practice, or other on-ice event. These rosters shall be submitted no later than September 15th of the current playing season. Copies of these rosters must also be submitted to the CAHA Girls'/Women's Chair. Additions and deletions shall be submitted on supplemental rosters.

- a) For score sheets to count in meeting the 14/10 Rule for Women, that team's certified Team Membership Application form (2-T) and Player Roster form (1-T) must be certified by the Pacific District Associate Registrar or his/her appointee prior to that game being played.
- b) The addition of players to a roster after any games have been played will cause a forfeiture of those games and they will not count towards meeting the 14/10 rule. Players can be dropped at any time with no consequence.

24.2 **Minimum National Bound Team Rosters:** All registered teams must have a beginning roster of at least fifteen (15) skaters including goalies by September 15 of each season to retain eligibility for California, Pacific District and USA Hockey playoffs.

- a) A maximum of twenty (20) players, including goalkeepers, shall be permitted to play in a game. The maximum number of players, excluding goalkeepers, shall not exceed eighteen (18). It is highly recommended that all teams arrive at the district and national championship with two (2) goalkeepers qualified under the rules.
- b) If a team loses its minimum player roster of fifteen skaters after September 15th, the team will not lose its eligibility for California, Pacific District and USA Hockey playoffs.

## **25.0 FINAL ROSTERS**

25.1 Final rosters are required for all women's teams participating towards a State, District or National Championship. The certification of final rosters is necessary for playoff eligibility. Final rosters are signed in BLUE ink as follows:

- a) All coaches initial in box before phone number.
- b) Managers initial in box before phone number.
- c) Players sign in signature column

25.2 Players may not be added to or deleted from a team roster after December 31st. A coach or manager can be added or dropped at any time.

25.3 Final rosters are sent to the Pacific District Associate Registrar and a copy goes to CAHA Girls'/Women Chair.

The team shall be certified by the Pacific District Associate Registrar (form 2-C, team roster registration certification) to have complied with all eligibility requirements, which include:

- a) A verification and affirmation that a review of each player's birth certificate has been completed.
- b) Each player has met the minimum number of games played for qualifying.

## **26.0 OTHER REQUIREMENTS**

- 26.1 The team and each rostered member must be eligible to participate in the district championships in order to participate in the national championships
- 26.2 **Number of Games Eligibility:** Each team (except Sr. A teams) must have competed as a team unit for at least fourteen (14) game and each player must have played at least ten (10) games during the season. Completions of these games must be completed no later than the first week of February of each season.
  - a) The team's certified roster must have prior approval of the district registrar (or designee) for the score sheets to count toward the 14/10 rule.
  - b) It is strongly suggested that participating teams provide more than the required number of score sheets in the event that any score sheet shall be disallowed or found to be invalid.
- 26.3 **Game Schedule:** The team manager shall be responsible for providing to the CAHA Girls'/Women's Chair a complete game schedule and any updates throughout the season.
- 26.4 **Score Sheets:** The team manager will submit copies of all score sheets to the CAHA Girls'/Women's Chair within 48 hours after the games have been played, whether within the State of California or out of State.
  - a) Coaches are required to sign game score sheets for the game to count towards meeting the players' minimum number of games to participate in State, District or National playoffs.
  - b) The coach and/or team manager must also ensure that the referee's sign the score sheet at the conclusion of each game and retain a copy of all score sheets.
- 26.5 **Ineligible Coach(s)/Player(s):** Any coach of a team that knowingly plays an ineligible player(s) shall be suspended from coaching in any games that lead to a district or national championship in the current hockey season.
- 26.6 **Uniforms:** All teams must be properly uniformed. Unless otherwise agreed by the teams and the tournament director, the home team shall wear light/white jerseys and the visiting team shall wear dark/colored jerseys in all games.
- 26.7 **Hotel:** All team members and staff that require hotel accommodations are required to stay in the HOST hotel(s). There will be financial penalties for teams that do not stay in the host hotel(s). The penalty will be the full price of the rooms for the entire tournament.
- 26.8 **Coaches/Managers Meeting:** An opening meeting for all teams participating in the tournament shall be held prior to the start of play at a time and place to be set by the tournament director. All participating teams shall have a representative (coach and/or manager) present at such meeting.
  - a) No one person may represent more than one team at this meeting unless prior approval is granted by the tournament director.
  - b) Failure of a team to have its team representative present shall result in the suspension of the head coach, from that team's first game of the tournament.
- 26.9 **Locker Room:** Only players and coaches are allowed in the locker room.

## **27.0 CREDENTIAL REQUIREMENTS**

- 27.1 It is the responsibility of the team manager to ensure that the team credentials book must be present at all of the team's USA Hockey sanctioned events, (i.e. league and exhibition games, off-ice conditioning, tournaments, etc.). CAHA reserves the right to verify a team's credential book at any time throughout the season and to impose sanctions against the team and/or club for non-compliance.
- 27.2 The Pacific District Associate Registrar or his/her designee shall verify each team's eligibility for district and national championships.
- a) A verification and affirmation that a review of each player's birth certificate has been completed.
  - b) For purposes of the 10-14 rule, no game will be disqualified due to lack of certification by a coach.
- 27.3 Team credentials must be submitted at least ten (10) days prior to the start of national championships. The appropriate district registrar shall determine the deadline for receipt of team credentials for district tournaments. The team credential book shall be submitted to the Pacific District Associate Registrar.
- 27.4 **Credentials Book:** All material must be in a three-ring binder with plastic cover on the front and along the left spine. The team's name shall be displayed both on the front and along the left spine. Each item should be placed inside a sheet protector. A divider tab should identify each section with the title of the section. Each individual appearing on the roster should have an individual name tab by last name (and in the case of two individuals with the same last name, the first initial) The credentials book for each team shall include the following items, in order:
- a) **Team Information (in order of presentation):**
    - \* A BLANK Player Credentials Verification Form (form 1-C) and a USA Hockey Certified Roster Form (form 1-T) and any supplemental rosters.
    - \* Sanctioned game score sheets to verify compliance with 14/10 women's minimum number of games for eligibility rule for each team and rostered player. They should be arranged chronologically from last game played to the first game played.
  - b) **Coaches' information (in order of presentation):**
    - \* Signed USA Hockey Consent to Treat form.
    - \* Signed USA Hockey Code of Conduct.
    - \* Coaching education credential for each coach at the level mandated by USA Hockey as shown on the official roster.
  - c) **Managers' information (in order of presentation):**
    - \* Signed USA Hockey Consent to Treat form.
    - \* Signed USA Hockey Code of Conduct.
  - d) **Players' information (in order of presentation):**
    - \* Signed USA Hockey Consent to Treat form.
    - \* Signed USA Hockey Code of Conduct.
    - \* Appropriate documentation for any player not born in the United States (I-94, Permanent Resident Card, etc.) and written USA Hockey Transfer form, if needed.

## **28.0 NATIONAL TOURNAMENT**

- 28.1 All players participating in the national championships must properly sew his/her nationals' patch(s) on his/her jersey(s) in the designated area. The head coach will not be allowed to coach until his/her players have complied with this rule and are considered properly uniformed.
- 28.2 **Entry Fee:** \$500 maximum per entry.

- 28.3 A Women's Senior B or C team must move up from its present classification if it has won a women's senior national championship in any of the last three (3) years and placed first or second in either of the two (2) other years. This includes teams of different program registration when a majority of the same players are composed of the same entity.
- 28.4 When a women's senior team has qualified to move to the next highest classification in the next national championship and participated, the Girls'/Women's Section will review their ability to be competitive with the higher classification teams and make a recommendation to either remain or move down a classification.

### **29.0 SENIOR "A" TEAMS**

- 29.1 Women's Senior A has different requirements which should be noted and teams in this category must refer to the USA Hockey guidebook.
- 29.2 National Bound female players can only register on one USA Hockey female National Bound team. Members of National Bound teams (Girls 18 and over & Women's Senior Teams) other than Senior "A" teams can be added to a Senior "A" roster once their team has been eliminated from advancing to a USA Hockey National Championship. e.g., a Senior "B" or 19U "AAA" player of proper age whose team does not advance to Nationals after Districts can be added to the final roster of a Senior "A" prior to the 3<sup>rd</sup> Monday of March.
- 29.3 Women's Senior A players must have played in ten (10) games prior to the third Monday in March. Women's Senior A district all-star teams are allowed and may be composed of players having played in ten (10) games for a district team prior to the third Monday in March. This team will not be required to have played as a team prior to nationals.

### **30.0 WOMEN'S TIMELINE**

See the women's timeline (exhibit 1) for a list of deadlines and requirements.